

Willoughby Parish Council

Agenda

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 19 July 2022 at 7.30pm, to which you are summoned for the transaction of the following business

Summons	Cllr Mike Thomas, Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis
Invitees	The General Public, Cllr Howard Roberts (WCC) and Cllr Emma Crane (RBC)
Meeting Chair	Cllr Mike Thomas (Chair)
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Meeting held on 14 June 2022**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Nomination of the Rose Inn as an asset of community value
 - 6.2 nPower direct debit mandate
 - 6.3 Community vehicle offer
 - 6.4 Kiss gates update
 - 6.5 Benches refurbished
- 7. Councillor vacancy**
 - 7.1 To consider expressions of interest received and to consider next steps.
- 8. Parish Council Policies and Procedures**
 - 8.1 To adopt the Health and Safety at Work Policy
- 9. Planning**
 - 9.1 To consider planning applications received.
- 10. Highways, Street Lighting and Footpaths**
 - 10.1 To receive an update on the replacement of the street light in Magdalen Road
- 11. Finance**
 - 11.1 To approve the payments in the schedule attached to this agenda
 - 11.2 To review the financial statements for the quarter ended 30 June 2022
 - 11.3 To consider the quotation for the refurbishment of the Parish Council noticeboard in the Amenity Garden
 - 11.4 To consider the Village Hall hire charges
 - 11.5 To consider the quote for the refurbishment of the final bench
- 12. Village Pond**
 - 12.1 To consider the health and safety issues associated with the Village Pond

13. Flags

- 13.1 To consider quotations for a Willoughby flag to fly on special occasions on the flagpole erected at the Village Hall and to decide whether or not this falls within the remit of the Parish Council.

14. Annual Community Meeting (ACM)

- 14.1 To consider the community survey (previously circulated) and, if approved, to agree production, distribution and return date.

15. Playground

- 15.1 To consider a request for dogs on leads to be permitted in the playground.

16. Play Rangers

- 16.1 To receive an update on the status of the Play Rangers

17. Correspondence (for information only)

None

18. Councillor Training

- 18.1 To consider the recording of Councillor training

19. Councillors' Reports and Items for the Next Agenda

To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

20. Date of the next meeting: 9 August 2022**SCHEDULE OF PAYMENTS TO BE APPROVED on 12 JULY 2022**

Payee Name	Description of Service	Amount £
WS Gardens	Mowing – June 2022	432.00
WS Gardens	Mowing – Village Festival	150.00
nPower	May street lighting - electricity	97.22
J Ray	AED Pads for defibrillator – ratification – approved via email	142.00
Unity Trust	Service Charges	18.00
Total		£839.22

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