

Willoughby Parish Council

To All Members of the Council

You are hereby requested to attend a meeting of the Parish Council to be held in the Village Hall on 29 March 2022 at 7.30pm

**Maggie Beech
Acting Parish Clerk**

- 1. Record of Members Present**
- 2. To Receive Apologies**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - To receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Meeting held on 8 February 2022**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
- 7. Highways, Street Lighting and Footpaths**
 - 7.1 Repositioning of the Bus Shelter**
To consider next steps in repositioning the bus shelter.
 - 7.2 Village Benches:** To consider the quotation from the potential handyman for refurbishing the eight benches owned by the Parish Council.
- 8. Playing Field**
 - 8.1 Inspection of Playing Field Equipment:** To consider costs and practical issues related to repairing the surface underneath the igloo.
- 9. Allotments**
 - 9.1** To consider renewal of the lease for the allotments from 2024.
- 10. Planning**
To respond to planning applications received.
- 11. Queen's Platinum Jubilee**
 - 11.1 Mugs:** To make a decision about Jubilee mugs for children in the parish.
Planters: To consider Willoughby Society's proposed locations for planters.
- 12. Subscriptions**
 - 12.1** To consider renewing subscription to Warwickshire and West Midlands Association of Local Councils (WALC) for 2022/2023.
- 13. Finance**
 - 13.1 Payments:** To approve the payments in the schedule attached to this agenda.
 - 13.2 Appointing an Accountant:** To appoint a Chartered Accountant to carry out the annual external audit of the accounts.
- 14. Parish Council Policies and Procedures**
 - 14.1** To adopt the Council's updated Code of Conduct.
 - 14.2** To adopt the Council's updated Standing Orders.
- 15. Correspondence** (for information only)
To note correspondence received
 - 'Levelling Up the UK' White Paper from NALC requesting comments.
 - Email from WCC Flood Risk Management team offering support in re-establishing the Willoughby Flood Action Group post-Covid.
- 16. Parish Clerk**
To consider the appointment of a new Parish Clerk
- 17. Councillors' Reports and Items for the Next Agenda**
To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas
- 18. Date of the Next Meeting:** 12 April 2022

SCHEDULE OF PAYMENTS TO BE APPROVED. 29 MARCH 2022

1. Cheque for £500 made out to Willoughby Parish Council and sent to Unity Trust Bank with the application for an online account.
2. Payment to WALC Subscription for 2022/2023 £128.00 If approved.